

**BAGFAŞ****NOTICE AND SPECIAL PERMISSION PROCEDURE ON DANGEROUS GOODS CARRIED BY SEA****1. Purpose**

It is the determination of the procedures and principles regarding the notifications and special permissions to be taken about the dangerous cargo arriving to the Coastal Operation Facility located in the factory of Bagfaş Bandırma Fertilizer Factories.

2. Scope

This includes vessels that bring dangerous cargo to Bagfaş Bandırma port, port manager, shippers and cargo contacts.

3. Definitions

- 3.1 Shipper:** Representation of the vessel with the owner, operator, tenant, captain or agents authorized natural or legal persons,
- 3.2 Safety Data Sheet:** Detailed information on the properties of dangerous substances, safety measures to be taken according to the hazard characteristics in contain the necessary information to protect the environment from the negative effects of dangerous substances document,
- 3.3 Cargo owner:** Shipper, receiver, representative, carrier and organizer of dangerous goods,
- 3.4 IBC Code:** International Code on Construction and Equipment of Ships Carrying Hazardous Chemicals in Bulk State,
- 3.5 IGC Code:** International Code on Construction and Equipment of Vessels Carrying Liquefied Gases in Bulk State,
- 3.6 IMDG Code:** International Maritime Dangerous Goods Code,
- 3.7 IMO** means the International Maritime Organization,
- 3.8 IMSBC Code:** International Maritime Solid Bulk Cargo Code,

4. Notifications and Notification Parties

4.1 The addresse of the notifications mentioned in this procedure is the Port Authority and the notifications to be made towards Bagfaş Port Directorate or from Bagfaş Port Directorate to the port master are explained below. Dangerous goods are not handled within the scope of IMDG Code, IGC Code and IMSBC Code in our coastal facility. Any dangerous goods except permitted, is not allowed to handle on the port of Bagfas.

4.2 Dangerous Goods Notification Parties

Dangerous goods notification shall be notified to the port authority by the ship's personnel at least 24 hours before entering the port administrative area by vessels carrying dangerous goods and those whose duration of travel to the port area are less than 24 hours immediately after departure. The notifications regarding dangerous goods such as dangerous cargoes coming from the ship, as outbound and transit cargoes, contain the following information and are entered into the Port Single Window System (LTP) electronically and the notifications entered are controlled over the system by the port authority. If damage is detected in the cargo transport unit

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carrying dangerous goods on board, the port authority shall be notified to the port authority about the magnitude and type of damage and the measures taken, if any.

4.2.1 Cargoes covered by the IBC Code and notifications of petroleum and petroleum products covered by Annex I of MARPOL 73/78 shall include the following information:

- 1) Transaction type,
- 2) Port to which the cargo is sent or received,
- 3) Shore facility to be loaded or evacuated,
- 4) The existence of the safety data sheet for the cargo,
- 5) Product name,
- 6) Tank number on board,
- 7) flash point, if any
- 8) Quantity,
- 9) Final buyer firm,
- 10) Final buyer tax number.

4.3 On packaged dangerous goods arriving by road or rail to coastal facility, the cargo is notified to the shore facility before the cargo arrives at the shore facility. Notices to the facility include the following information and documents:

- a) Title and contact information of the shipper,
- b) Proper shipping name,
- c) UN Number,
- ç) Hazard class and secondary risk, if any,
- d) Packing group, if any,
- e) Type and number of packages,
- f) Net and gross weight or volume (kg / lt),
- g) Container number,
- ğ) Verified gross weight information of full containers to be exported,
- h) Container / vehicle packaging certificate,
- ı) Vehicle license plate or wagon number,
- i) Safety data sheet.

4.4 Verified gross weight information referred to in sub-paragraph (ğ) of this Article, controlled by the coastal facility operator through the Ministry's DBA Information System.

4.5 Inbound to or from coastal facilities by sea, road or rail safety data sheets for outgoing dangerous goods, these cargoes before reaching the shore facility is sent to Bagfaş Port Directorate by the related person. This notification requirement is not required for packaged dangerous goods arriving by sea to the coastal facility.

4.6 Responsibilities of Bagfaş Port Directorate

4.6.1 The port authority, which is notified that the cargo transport unit arriving to the coastal facilities is damaged, receives information from the coastal facility concerned about the necessary measures taken regarding the damaged cargo transport unit at the coastal facility and conducts on-site inspection if deemed necessary.

HAZIRLANMA TARİHİ	ONAYLAYAN
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4.6.2 Fumigation of bulk carriers in coastal facilities, is made by responsables of the Agriculture and Forestry Fumigation License Certificate from the Ministry. The cargo authorities shall notify the port authority and the shore facility to be fumigated at least 12 (twelve) hours prior to the fumigation operation, including the following information.

4.6.3 If necessary, before fumigation in the area of responsibility of Bagfaş Port Directorate the notification to be made by the shipper to the port authority shall include the following information.

- a) Ship name and IMO number,
- b) Trade name of the coastal facility where the fumigation will be performed and the port number, if any,
- c) The name of the fumigant and its intended use,
- ç) Fumigant application method,
- d) Date and time for which fumigation is planned to begin,
- e) Copy of the fumigation license certificate.

4.6.4 Fumigation to cargo transport units at the coastal facility or degassing to the fumigated cargo transport unit is carried out by the company that have Fumigation License from the Ministry of Agriculture and Forestry in a special area allocated to this operation at the coastal facility. The cargo concerned shall notify the port authority and the shore facility to be subjected to fumigation or degassing at least 4 (four) hours prior to the fumigation operation, including the following information. Fumigation or degassing may not be carried out to the cargo transport units in the coastal facilities if this notification is not made.

- a) Container number,
- b) Trade name of the coastal facility where fumigation or degassing shall be carried out,
- c) The name of the fumigant and the amount used / intended to be used,
- ç) Method of application of fumigation or degassing,
- d) The date and time planned for the commencement of the transaction,
- e) Copy of the fumigation license certificate.

4.6.5 Bagfaş Port Directorate maintains records of fumigation or degassing operations carried out at the coastal facility and submits to the relevant port authority upon request.

5. Preparation before handling dangerous goods

5.1 Bagfaş Port Manager shall make the planning and preparations related to the handling and temporary storage of dangerous goods arriving at the facility, taking into account the information in the pre-notification and the safety data sheet and informing the relevant personnel.

5.2 The shore facility operator requests the safety data sheet for dangerous goods from the cargo person and takes into account the measures to be taken for first aid and emergency preparedness and the information in the safety data sheet for handling and temporary storage applications. Safety information form shall be prepared by the load

HAZIRLANMA TARİHİ	ONAYLAYAN
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generator from the manufacturer of the load to the safety data sheet maker, Safety data sheets that do not provide are not accepted by the coastal facility....

6. Special Permissions

6.1 Applications for special permits concerning dangerous goods: Any dangerous goods except permitted, is not allowed to handle on the port of Bagfas.

7. Passing through the Turkish straits

7.1 The concerned persons of the vessels which will pass by the Turkish Straits IMDG Code Class 1, Class 6.2 and Class 7 dangerous goods, shall have at least 120 (one hundred and twenty) hours before the ship arrives at the Turkish Straits and the duration of the voyage less than 120 (one hundred and twenty) hours before the ship enters the Turkish Straits. Immediately after departure from the previous coastal facility, it shall notify the Administration in writing with the following documents.

- a) Cargo manifest,
- b) Multimodal dangerous goods form,
- c) Cargo plan,
- d) Certificate of Conformity (DoC),
- e) P&I policy of insurance,
- f) Transport certificate obtained from the competent authority of the loading port state for Class 7 cargoes,
- g) For Class 7 loads, the completed form is complete.

8. Reporting of accidents and incidents

8.1 Bagfaş Port Manager reports accidents and incidents related to dangerous goods shall be sent to the Ministry Main Search and Rescue Coordination Center and the relevant port authority by telephone first and then by fax or e-mail and also to the Administration via deniz.tmkt@uab.gov.tr address.

8.2 The Bagfas Port Manager shall prepare a report on the accidents and incidents related to dangerous goods containing the following information and the report signed by the authorized person shall be delivered to the port authority within 12 (twelve) hours at the latest.

- a) When the accident occurs,
- b) If the accident is known and how it occurred,
- c) The place where the accident occurred (coastal facility and / or ship), position and area of influence,
- ç) If there is a vessel involved in the accident, the information (name, flag, IMO number, equipment, operator, cargo and amount, captain's name and similar information),
- d) Meteorological conditions,
- e) UN number of the dangerous goods, packing group, proper shipping name and amount, if any,
- f) Packaging, cargo transport unit and container where dangerous goods are transported, if any
- Specification and number,
- g) Manufacturer, shipper, carrier and receiver of dangerous goods,
- ğ) The extent of the damage / pollution,
- h) Number of wounded, dead and missing, if any,

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Prosedür No:002

ı) Emergency response applications made by the coastal facility for the accident.

9. Storing notifications

9.1 Bagfaş Port Directorate shall keep the notifications made to it within the scope of this procedure in physical or electronic form for 3 years and shall be present in the inspections to be carried out by the Administration or the relevant port authority. These notifications shall form the basis of the annual activity reports prepared by the maritime dangerous goods safety consultant.

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